



CONTACT ME AT

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University Town, Islamabad

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SKILLS SUMMARY

- Project Management
- Software Development
- Budgeting and Cost Analysis
- Enterprise Resource Planning
- Staff and User Training
- Process Improvement

LANGUAGES

- English
- Urdu
- Sindhi

ROLES & RESPONSIBILITIES

- 📌 Deputy Superintendent Exams at
Dept. of English, NUML, Islamabad

TRAINING & CERTIFICATION

- 📌 Faculty Development Workshop
UNT-NUML Partnership
2016-05-16
- 📌 Certificate of Professional
Development Higher Education
Commission of Pakistan
2017-01-12
- 📌 Teachers' Performance
Enhancement Program (PrEP)
ORIC, NUML Islamabad
2017-07-03
- 📌 Training on Andragogical and
Pedagogical Skills NUML,
Islamabad 2017-12-26
- 📌 NUML, Faculty Development
Program NUML, Islamabad
2019-08-27

AKHTAR ALI

ENGLISH LECTURER

PERSONAL PROFILE

Adaptable professional with experience and proven knowledge of classroom management, course design and curriculum development. An enthusiastic educator who understands for students to gain physical skills and confidence for their all-round education to succeed. Looking to contribute my knowledge and skills in an institution that offers a genuine opportunity for career progression.

WORK EXPERIENCE

English Lecturer

NUML, Islamabad | Sep 2015 - present

- Effectively teaching English to undergraduate students and maintaining interest in enabling students to significantly learn skills.
- Guided and counseled students with adjustments or academic problems, or special academic interests.

English Teacher

*Pak-Turk International schools and colleges, Islamabad |
Jan 2013 - Dec 2013*

- Motivated the students to learn language skills
- Participated in preparation of school annual curriculum.
- Conducted meetings with parents to discuss students learning process.

EDUCATIONAL HISTORY

Masters of Science in English (Linguistics&Literature)

COMSATS University, Islamabad | June, 2018

- Specialization in Linguistics

MA English

NUML, Islamabad | Aug 2013

- Masters in English Linguistics and Literature

Bachelor of Studies in Modern Languages

NUML, Islamabad | Dec 2011

Bachelor of Education (B.Ed)

Allama Iqbal Open University, Islamabad | Jul 2013

RESEARCH PUBLICATION

Intertextuality; An Effective Tool in Selling Product through Advertisements

*Article published in PUTAJ-Humanities and Social Sciences,
University of Peshawar | July, 2016*